



# Volunteer Application

Fort Myers: 3429 Martin Luther King Blvd., Fort Myers, 33916  
Fort Myers Beach: Chapel by the Sea - 100 Chapel Street, Fort Myers Beach, 33931

Date \_\_\_\_\_ Have you previously applied to volunteer with us?  Yes  No

Name (Mr./Mrs./Miss/Ms.) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Race \_\_\_\_\_ Gender \_\_\_\_\_ Employed  Yes  No

Do you have special skills \_\_\_\_\_

How did you hear about us? \_\_\_\_\_ Languages you are fluent in? \_\_\_\_\_

Are you a full time resident?  Yes  No if seasonal, what dates are you here? \_\_\_\_\_

Are you registered with RSVP (Retired Senior Volunteer Program)?  Yes  No

Emergency Contact Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

## Areas of Interest to Volunteer (please check all that apply)

**MEALS ON WHEELS** —delivering food to homebound and elderly customers / Mon – Sat (9 am to noon)

- Monday  Tuesday  Wednesday  Thursday  Friday  Saturday

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

Automobile Ins. Company \_\_\_\_\_ Policy Number \_\_\_\_\_

*You will need to provide a photocopy of your driver's license and insurance card*

## FORT MYERS – 3429 Dr. Martin Luther King, Jr. Blvd

Community Market & Garden

- Mon  Tue  Thu  Fri (10 am to 1 pm) Personal Shopper  
 Wed (9am to noon) Restocking the Market – involves heavy lifting and bending  
 Mon-Fri (8am to 10am) Watering and garden maintenance; planting & harvesting as needed

Community Café —preparing & serving meals, clean-up, hosting customers

- Monday  Tuesday  Wednesday  Thursday  Friday  
 6:00 am to 9:00 am  7:15 am to 10:15 am  9:00 am to 1:00PM  10:00 am to 2:30 pm  
 Saturday  6:30 am to 9:30 am  8:30am to 1:30pm  9:00am to 1:30pm

Social Services & Education—greeting clients & customers, gathering information, Café Education classes (background in human services preferred & approval by Director of Social Services & Education is required) 8:30 am to 1:00 pm

- Monday  Tuesday  Wednesday  Thursday  Friday

Administrative Help — typing, mailing, answering phones, etc. (times vary and are limited by location)

- Monday  Tuesday  Wednesday  Thursday  Friday

## CAPE CORAL– Mobile Pantries & Social Services

Mariner Middle School — 425 Chiquita Blvd N

2<sup>nd</sup> Wednesday of each month 3:30-5:30PM

Trafalgar Middle School Mobile Pantry — 2120 Trafalgar Pkwy

3<sup>rd</sup> Wednesday of each month 3:30PM-5:30PM

Kings Way Christian Center — 2016 Kismet Pkwy E

4<sup>th</sup> Wednesday of each month 3:30-5:30PM

Social Services & Education—greeting clients & customers, gathering information, (background in human services preferred & approval by Director of Social Services & Education is required. Times may vary and are limited by location)

Monday  Tuesday  Wednesday  Thursday  Friday

Administrative Help — typing, mailing, answering phones, etc. (times may vary and are limited by location)

Monday  Tuesday  Wednesday  Thursday  Friday

## FORT MYERS BEACH – 100 Chapel Street (Chapel by the Sea)

6:30 am to 9:00 am  Monday  Tuesday  Wednesday  Thursday  Friday

Registration - greeting and registering individuals and families

Market - assisting customers with food and clothing

Food Service - preparing menu, cooking & serving breakfast / preparing & packing lunches / clean-up

Family/Social Services

Assessing customers for services and needs, helping with Food Stamps / Medicaid applications\*

Shower & Laundry Services – coordinate use of showers, laundry services

Haircuts

Administrative Help – track daily attendance records & run background checks

Maintenance – cleaning kitchen, and bathrooms

Shopper – occasional shopping for Christmas gifts and miscellaneous items for customers

\*background in human services preferred & approval by Director of Social Services & Education is required

## BONITA SPRINGS – Mobile Pantries 10701 Dean Street (Elementary) & 10141 W Terry Street (Middle)

Bonita Springs Elementary, 1<sup>st</sup> Wednesday of each month 1:30PM-3:30PM

Bonita Springs Middle School, 1<sup>st</sup> Wednesday of each month 3:30PM-5:30PM

Bonita Springs Elementary & Middle School 1<sup>st</sup> Wednesday of each month 1:30PM-5:30PM

## SPECIAL EVENTS & ADDITIONAL PROGRAMS

FLIP (Food Literacy in Preschool) – days and times vary

Special Events – please check here if you are interested in being contacted for summer mobile pantries, fundraising events, Cold Weather Street Outreach (Nov.-Mar.), Family Nights, community outreach, and other opportunities throughout the year

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### Confidentiality Statement

As a volunteer with Community Cooperative, I will have contact with customers in the program as well as their family and friends. I may also have access to personal information (verbal or written) that pertains to the customer. I agree to keep all personal information confidential, both during and after termination of my volunteer service. I may not divulge information about the customer to anyone other than a Community Cooperative staff member, or as otherwise provided by law.

My signature below acknowledges my understanding of the importance of this matter and my intent to respect the privacy of customers.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Waiver and Release of Liability

In consideration of being allowed to volunteer my services at Community Cooperative, I hereby acknowledge that there are certain risks of injury involved, and I knowingly and freely assume all such risks and assume full responsibility for my participation. To the extent allowed by law, I agree to indemnify and hold harmless Community Cooperative, its officers, employees, agents, representatives and volunteers, of all liabilities and all loss or damage to person or property which may occur or be incident to my involvement or participation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Photo Release

I give my consent to Community Cooperative to use my image (photo or video) in any advertisement (social media, traditional media, promotion items, etc.) deemed appropriate by Community Cooperative. I also understand that Community Cooperative will use the images exclusively for agency and mission-related purposes and not for any commercial gain. I agree that Community Cooperative is not responsible for unauthorized use of the images, that I am not entitled to any compensation, and that the images may appear with or without name.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Acknowledgement of Volunteer Policies & Procedures

I acknowledge that I have read and understand the Volunteer Policies & Procedures. I understand that during my volunteer service I am representing Community Cooperative and will conduct myself in a positive and professional manner.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Have you ever been convicted of a crime?**  Yes  No

If yes, please state the date of and the jurisdiction of the conviction \_\_\_\_\_

What was the nature of the offense? \_\_\_\_\_

**Has your driver's license ever been revoked or suspended?**  Yes  No

If yes, please specify the date of and jurisdiction of the revocation or suspension \_\_\_\_\_

What was the reason for the revocation or suspension? \_\_\_\_\_

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### Authorization to Perform Background Check

I, \_\_\_\_\_, hereby authorize Community Cooperative, to perform a check of my background, including Criminal and Driving Records as appropriate, for the volunteer assignments for which I am applying. I understand that I do not have to agree to a background check, but the refusal to do so may exclude me from consideration for some types of volunteer work. I understand that the information collected in the course of this background check will be limited to that which is appropriate in determining my suitability for particular volunteer assignments and that all such information will be kept confidential.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

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Please mail application to      Community Cooperative c/o Volunteer Department  
3429 Dr Martin Luther King, Jr. Blvd  
Fort Myers, Florida 33916

E-mail: Maggie@communitycooperative.com  
Fax: (239) 479-5335  
Phone: (239) 332-0441